

Chairperson

Last updated Feb 2019

The Board shall by majority elect from its members (excluding the newly elected President and the Men's & Ladies Club captains) a Board Chairperson.

The Board Chairperson shall remain in office until the first happening of one of the following events

- a. The Board Chairperson ceasing to be an officer of the Board
- b. The Board Chairperson resigning as the Board Chairperson
- c. The completion of the next Annual General meeting
- d. The Board Chairperson being removed as Board Chairperson by majority decision of all Board officers (other than the Board Chairperson)

The Chairperson is accountable to the Board of Directors or Members as specified in the bylaws. The Chairperson may delegate specific duties to the Administration Manager and Course Superintendant (Staff Management), Board members and/or committees as appropriate; however, the accountability for them remains with the Chairperson. **When the Chairperson is away for periods over 2 weeks, s/he must appoint an appropriate person as acting Chairperson in his/her absence.**

Chairperson Role Description

1. Is a member of the Board
2. Chairs meetings of the Board after developing the agenda with the Club Manager
3. Chairs the Wanaka Golf Clubs Annual General & Special Meetings
4. Monitors financial planning and financial reports with the Finance Director and Staff Management
5. Formally evaluates the performance of the Club Manager and the Course Superintendant and informally evaluates the effectiveness of the Board
6. Evaluate annually the Wanaka Golf Club on its performance
7. Formally evaluate the performance of the Resident Professional in conjunction with the Club Manager
8. Provides leadership to the Board of Directors, who sets policy and to whom Staff Management is accountable
9. Encourages Boards role in strategic planning
10. Helps aid selection criteria for Board subcommittee with consultation with other Board members
11. Discusses issues confronting the Wanaka Golf club with the staff Management
12. Serves ex officio as a member of committees and attends their meetings when invited.
13. Helps guide and mediate Board actions with respect to the Wanaka Golf clubs priorities and governance concerns
14. Reviews with the Finance Director and staff Management any issues of concern to the Board
15. Performs other responsibilities assigned by the Board
16. Has signing authority to sign or countersign cheques, internet transactions, online banking, correspondence, applications, reports, contracts or other documents on behalf of the Wanaka Golf Club.