

## **Board of Management**

### **(Reports to the Members)**

1. The overall management and control of the affairs of the club shall be vested in the Board of management herein known as 'The Board'.

2. Composition of the Board

The Board shall comprise:

- a. Club President
- b. Four (4) Board Directors who shall include a director of finance who must possess qualifications appropriate to the position.
- c. Men's Captain (Ex Officio)
- d. Women's Captain (ex Officio)

3. Liaison via the Chairperson with the Administration Manager and Course Superintendant (Staff Management)

The Chairperson is the primary liaison between the Board and the Staff Management. In this capacity, the Chairperson:

- meets regularly with the Administration Manager and Course Superintendant;
- ensures that periodic performance reviews of the staff Management are conducted;
- Participates in the hiring and evaluation of the staff Management.

### **Board Members Role Description**

1. Regularly attend Board and important related meetings
2. Make a serious commitment to participate actively in the committees work
3. Volunteer for and be willingly to accept assignments and complete them thoroughly and on time
4. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
6. Is an active participant in the committee's annual evaluation and planning efforts
7. The Board may make regulations and by-laws with regard to the course, the clubhouse/facilities, club competitions and all other matters providing for the general order of the club.
8. Communicate all Board decisions to the members of the club by a chosen Board representative
9. The Board may delay or withhold communication which is deemed to be too sensitive.
10. In referral with the staff Management , the Board can employ and dismiss salaried officers and employees
11. To carry out all contracts entered into by the club
12. To be able to approve Acquisition, letting and selling of property
13. To purchase, construct and maintain buildings, fences, land and works as it considers necessary.

14. To borrow or raise money with or without security
15. To issue debentures, mortgages, loans and other charges upon the clubs real or personal property
16. To control the days and times upon which classes of membership obtain access to the course
17. To delegate authority or duties to a subcommittee consisting of a Board member.
18. The Board can use its discretion to institute, modify or revoke membership systems or restrict memberships for the overall benefit of the club. This power must be brought forward to the Annual General meeting for final approval.
19. Participates in fund raising for the organization
20. To provide grounds and facilities for the convenience and recreation of members and visitors as shall be consistent with the activities of a golf club.  
Further, "to abide by the objectives of the Reserves Act 1977 and the QLDC lease conditions."
21. The Board has power to delegate and will require accountability  
To discharge its responsibilities the Board meets at least nine times annually to review the clubs performance as a golf club, to consider the clubs performance against its strategic plan and to consider the clubs financial performance.
22. In the auxiliary objectives, which form part of the Board's role, the Board is required "to provide a golf course with all facilities, to promote the game of golf, and to employ competent staff.
23. **Director's role** is to act with loyalty in respect to the interests of the WGC. A Director must ignore their personal interests as a member of the club or provider of services to the club. A Director must at all times avoid conflicts of interest. A Director must not use their position to obtain favorable treatment from the WGC. Directors will respect the confidentiality of issues of a personal or sensitive nature. The core duty of a director is to exercise the care, skills and diligence, which may "reasonably be expected" of a person in their position. Directors must comply with statutory and regulatory requirements.